

**Personal Information**

Your name badge will reflect the information included on this registration form, so please print clearly.

Check here if you have any disability that requires a special accommodation to fully participate. Please attach a statement of your needs.

NAME  Member  Nonmember

NICKNAME (FOR BADGE) NAEA #

EA  CPA  JD  USTCP  CFP  OTHER \_\_\_\_\_

ORGANIZATION

ADDRESS

CITY STATE ZIP

PHONE FAX

E-MAIL

**Registration Fee**

**Register Early & Save!** Early Bird: Postmarked or received on or by Monday, July 11, 2011

Regular Registration: Postmarked or received on or after Tuesday, July 12, 2011

	Member (Early Bird)	Member (Regular)	Non-Member (Early Bird)	Non-Member (Regular)
OPTION 1: Per Track	\$750	\$900	\$990	\$1,188
OPTION 2: Per Hour	\$32	\$37.50	\$41.25	\$49.50
OPTION 3: Special SEE Pricing	<b>\$450</b>	<b>\$525</b>	<b>\$550</b>	<b>\$625</b>

Save over \$240 by joining NAEA now! Call 202.822.6232 for more information.

**Course Selection Options**

You may register for a complete, pre-set track, or select individual classes. Only Circular 230 practitioners may register for National Tax Practice Institute™ (NTPI)® Levels 1, 2, 3, or the Graduate Level in Representation track. Because of the unique case study nature of NTPI Level 2, Level 2 must be taken as a three-day track. If your interest is to achieve NTPI Fellow status, taking the three levels in order is imperative. Registration for Level 2 and 3 requires successful completion of the prior level.

**OPTION 1: PER TRACK**

Each track includes 24 hours of education and runs Sunday, Monday and Tuesday. The SEE Review has special pricing and does not qualify for CPE.

- NTPI Level 1**       **NTPI Level 2**       **NTPI Level 3**  
 **Graduate Level in Representation**     **Tax Prep Issues/Practice Management**     **SEE Review**

## OPTION 2: PER CLASS

Please review class times to avoid conflicts. Registration fees are set by the total number of hours selected. Classes run Sunday, Monday, and Tuesday from 8:00am—4:40pm, with breaks from 9:40am—10:00am, 11:40am—1:00pm, and 2:40pm—3:00pm.

### NTPI Level I

<input type="radio"/> Overview of Rep	Sun	8:00-10:50	3 CPE
<input type="radio"/> Intro to CI	Sun	10:50-1:50	2 CPE
<input type="radio"/> Communicating with IRS	Sun	1:50-4:40	3 CPE
<input type="radio"/> Engagement Letters	Mon	8:00-8:50	1 CPE
<input type="radio"/> Intro to Exam	Mon	8:50-1:50	4 CPE
<input type="radio"/> Intro to Appeals	Mon	1:50-4:40	3 CPE
<input type="radio"/> Intro to Collections	Tues	8:00-11:40	4 CPE
<input type="radio"/> Ethics	Tues	1:00-2:40	2 CPE
<input type="radio"/> Non-Filers	Tues	3:00-4:40	2 CPE

### NTPPI Level 3

<input type="radio"/> Outer Limits	Sun	8:00-9:40	2 CPE
<input type="radio"/> Ethical Dilemmas	Sun	10:00-11:40	2 CPE
<input type="radio"/> Advanced Exam	Sun	1:00-4:40	4 CPE
<input type="radio"/> Correcting Actions of Clients	Mon	8:00-9:40	2 CPE
<input type="radio"/> Statute of Limitations	Mon	10:00-11:40	2 CPE
<input type="radio"/> Adv Coll & Bank	Mon	1:00-4:40	4 CPE
<input type="radio"/> Advanced Appeals	Tues	8:00-11:40	4 CPE
<input type="radio"/> Trust Fund Recovery	Tues	1:00-2:40	2 CPE
<input type="radio"/> Adv Criminal Tax	Tues	3:00-4:40	2 CPE

### Graduate Level in Representation

<input type="radio"/> Employment Tax	Sun	8:00-11:40	4 CPE
<input type="radio"/> Innocent Spouse	Sun	1:00-2:40	2 CPE
<input type="radio"/> Representation Practice	Sun	3:00-4:40	2 CPE
<input type="radio"/> Tax Court	Mon	8:00-11:40	4 CPE
<input type="radio"/> Voice of Auth: IRS Counsel	Mon	1:00-2:40	2 CPE
<input type="radio"/> Notices of Deficiency	Mon	3:00-4:40	2 CPE
<input type="radio"/> Everything...IRS	Tues	8:00-9:40	2 CPE
<input type="radio"/> Penalty Abatement	Tues	10:00-11:40	2 CPE
<input type="radio"/> IRS Collection Policy	Tues	1:00-2:40	2 CPE
<input type="radio"/> Adv CI	Tues	3:00-4:40	2 CPE

### Tax Prep Issues/Practice Management

<input type="radio"/> Form 1041	Sun	8:00-9:40	2 CPE
<input type="radio"/> Form 706	Sun	10:00-11:40	2 CPE
<input type="radio"/> Form 990	Sun	1:00-2:40	2 CPE
<input type="radio"/> S Corps	Sun	3:00-4:40	2 CPE
<input type="radio"/> Schedule C	Mon	8:00-9:40	2 CPE
<input type="radio"/> Sched D & Form 4797	Mon	10:00-11:40	2 CPE
<input type="radio"/> Passive Activities	Mon	1:00-2:40	2 CPE
<input type="radio"/> Ethics Jeopardy	Mon	3:00-4:40	2 CPE
<input type="radio"/> Protecting Client's Data	Tues	8:00-9:40	2 CPE
<input type="radio"/> Marketing and Research	Tues	10:00-11:40	2 CPE
<input type="radio"/> Employee/Partner Issues	Tues	1:00-2:40	2 CPE
<input type="radio"/> Life of Your Practice	Tues	3:00-4:40	2 CPE

## SPECIAL EVENTS AND GUEST REGISTRATION

NAEA's National Conference has additional activities that registrants are welcome to attend. Registered guests may attend these sessions, in addition to enjoying NAEA's continental breakfasts and breaks. On Wednesday, August 10, members are encouraged to attend NAEA's membership and governance meetings.

- Sun, Aug. 7, 5:00pm–6:30pm; Welcome reception and plenary session with David Williams, Director, Return Preparer Office, IRS
- Mon, Aug. 8, 5:00pm–6:00pm; Special plenary session with Beth Tucker, Deputy Commissioner, Operations Support, IRS
- Tues, Aug. 9, 5:00pm–6:30pm; NTPPI Graduation and NAEA Awards Presentation
- Wed, Aug. 10, beginning at 8:30am; NAEA's Annual Meeting, Board of Directors Meeting, and Education Foundation Meeting
- Guest Registration—includes breakfast and breaks for Sunday, Monday, and Tuesday, and access to the special events; \$100 registration fee

Option 1 Per Track Total: \_\_\_\_\_

Special Events and Guest Registration: \_\_\_\_\_

Option 2 Per Class Total: \_\_\_\_\_

TOTAL DUE: \_\_\_\_\_

Option 3 SEE Review: \_\_\_\_\_

### Payment

Cancellations must be received in writing. For a full refund, cancellations must be received by July 7, 2011. A \$50 administrative fee will be retained. Cancellations received less than 30 days prior to the event start date will not be refunded.

Check included payable to NAEA Please charge my:  MC  VISA  AMEX  DISCOVER

CARD NUMBER \_\_\_\_\_

EXP. DATE \_\_\_\_\_

CARDHOLDER'S NAME (AS IT APPEARS ON CARD) \_\_\_\_\_

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

### Register by

Fax, mail, or register online at [www.naea.org](http://www.naea.org).

Return completed registration form and payment to:  
NAEA, 1120 Connecticut Ave., NW, Suite 460  
Washington, DC 20036 Fax: 202.822.6270

All registrants will receive a confirmation letter. If you do not receive the confirmation letter two weeks after submitting your registration or you have registration questions, please contact NAEA at 202.822.6232 or [info@naea.org](mailto:info@naea.org).